



HISTORY

Box Work, now known as LINKS (Loving, Interested Nazarenes, Knowing and Sharing) began on the Southern California District in 1916. The Box Work project grew until, in 1922, a Box Work Committee of three was appointed with Mrs. Paul F. (Ada) Bresee as chair.

To effectively pray for missions and the missionaries, personal involvement is essential. The missionaries assigned to your district have given (retired missionaries have served a minimum of 25 years) or are giving their all to follow the Great Commission.

A LINKS cash assignment is given for clothing and household article needs. However, the primary emphasis of LINKS is the loving prayer support of Nazarenes worldwide.

CHURCH RESPONSIBILITIES

1. **Pray** regularly for your LINKS missionaries and their work in church services, prayer meetings, missions services, personal devotions, etc.
2. **Correspond** regularly with your LINKS missionaries, assuring them of your prayers and support.
3. **Inform** missionaries when sending a package, so they will know the date it was sent and what the package included.
4. **Appoint** one contact person who will correspond with the missionaries and share responses with the church. Do not expect a missionary to respond to every card and letter. A missionary is asked to correspond quarterly and to acknowledge the receipt of packages.
5. **Send** all LINKS money (assignment amount, as well as any additional cash gifts) to Global Treasury Services in Kansas City for Ten Percent Credit. Gifts sent directly to the missionaries are not eligible for Ten Percent Credit.

UNOFFICIAL LINKS

Unofficial LINKS provides additional opportunities for connecting with missionaries by providing some of their "wishes." Some examples are: rolled bandages, sample medicines, linens, school supplies, sewing needs, used clothing, greeting cards, and literature. The NMI Office compiles these requests each year. Send **only** items listed on the **current** year's unofficial list.

The updated lists are sent to all district LINKS coordinators in time for their district NMI conventions. The lists are "current" from March to March. All unofficial LINKS requests are listed on the NMI Web site <www.nazarenemissions.org/links>: "Unofficial LINKS Requests."

DUTY

Send \$2.00 to Global Treasury Services for **every** LINKS and Unofficial LINKS package sent. Checks should be made payable to "General Treasurer" and sent with your local church's remittance form.

Loving Interested Nazarenes Knowing and Sharing
Nazarene Missions International



2008-2009 Unofficial Links Requests

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2008-2009 USED LITERATURE REQUESTS

MAILING INSTRUCTION

1. SIZE, WEIGHT and COST OF MAILING: Check with your local post office for updated instructions or go to www.usps.com/international.
 2. MARK PACKAGE: “Used literature—No Cash Value—Not for Resale”
 3. VALUE: None (If post office insists on a value, put 50¢)
 4. DUTY: Send \$2 per parcel to Global Treasury Services for all countries.
 5. FORMS: Place a Parcel Form (X-13) each package mailed. This form is included [on the last page](#) and may be copied. It may also be downloaded from www.nazarenemissions.org (Downloads), or ordered from NPH for *postage only*.
 6. INFORM: Write the missionary (contact person) whenever a box is mailed, stating when the box was sent and what was sent. E-mail address is available from your district’s LINKS coordinator.
 7. **E-MAIL:** **Provide an e-mail address for acknowledgement of package.**
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Rolf or Debbie Kleinfeld

289/1 Sukhumvit 55
Post@13 Box 004
Klongtonnua Wattana
Bangkok 10110
THAILAND

*NMI missionary books
*Hymnals — recent
(Spiral for piano/organ)

Beverly Gruver

APNTS
Ortigas Ave. Ext.
Kaytikling Taytay
1920 Rizal
PHILIPPINES

NMI missionary books
with tapes
*Sunday School material
(Unused—all ages)
*Children’s story papers
*Youth’s story papers
*Adult quarterlies
**Reflecting God*
(& other such devotionals)

Philip or Martha Patalano

C.P. 474
Sao Tome
Sao Tome e Principe
Africa

*Portuguese Hymnals

Mark packages:

“For church use only, no
Commercial value”
“para ser usadadao na
igreja somente— não
para vender”

Julie Shalley

P O Box 1833
Tsumeb
NAMIBIA, Africa

**Holiness Today*
*Hymnals
*NMI Books, CDs, tapes
*Mission resources
*Sunday School—
(grades 1-12)

Greg Taylor

P O Box 641 Greenhills
1502 San Juan
Metro Manila
PHILIPPINES

*NMI mission books,
tapes, and CDs.
*Hymnals



2008-2009 PLASTIC PILL BOTTLE REQUESTS

MAILING INSTRUCTIONS

1. SIZE, WEIGHT and COST OF MAILING: Check with your local post office for updated instructions or go to www.usps.com/international.
2. MARK PACKAGE: “Empty Medicine Bottles—Not for Resale”
2. VALUE: None (If post office insists on a value, put 50¢)
3. DUTY: Send \$2 per package to Global Treasury Services for all countries.
4. FORMS: Place a Parcel Form (X-13) in each package mailed. This form is included [on the last page](#) and may be copied. It may also be downloaded from www.nazarenemissions.org (Downloads), or ordered from NPH for *postage only*.
5. INFORM: Write the missionary (contact person) whenever a box is mailed, stating when the box was sent and what was sent. E-mail address is available from your district LINKS coordinator.
6. E-MAIL: **Provide an e-mail address for acknowledgment of package.**

NOTE: (1) Labels should be mostly removed.
(2) Send only small prescription-type bottles (about size of a film canister).

[Kombinat Family Health Care](#)

Attn: Steven Beiler
c/o AEP, Box 62
K.P. 119
P.T.T. Tirana
ALBANIA



2008-2009 ROLLED BANDAGE REQUESTS

MAILING INSTRUCTIONS

1. SIZE, WEIGHT and COST OF MAILING: Check with your local post office for updated instructions or go to www.usps.com/international.
 2. MARK PACKAGE: “Rolled Bandages—Not for Resale” unless otherwise noted.
 3. VALUE: None (If post office insists on a value, put 50¢)
 4. DUTY: Send \$2.00 per package to Global Treasury Services for all countries.
 5. FORMS: Place a Parcel Form (X-13) in each package mailed. This form is included [on the last page](#) and may be copied. It may also be downloaded from www.nazarenemissions.org (Downloads), or ordered from NPH for *postage only*.
 6. INFORM: Write the missionary or contact person (e-mail address is available from your district LINKS coordinator.) whenever a box is mailed, stating when the box was sent and what was sent.
 7. **E-MAIL:** **Provide an e-mail address for acknowledgment of package.**
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Kombinat Family Health Care

Attn: Steven Beiler
C/O AEP, Box 62
K.P. 119
P.T.T. Tirana
ALBANIA

Kudjip Nazarene Hospital

Attn: Judy Bennett
P O Box 456
Mount Hagen, WHP 281
PAPUA NEW GUINEA

Before sending, email for pre-approval to:
www.hospitallinks@reachone.com



2008-2009 SAMPLE MEDICINE REQUESTS

MAILING INSTRUCTIONS

1. SIZE, WEIGHT and COST OF MAILING: Check with your local post office for updated instructions or go to www.usps.com/international.
 2. MARK PACKAGE: “Rolled Bandages—Not for Resale” unless otherwise noted.
 3. VALUE: None (If post office insists on a value, put 50¢)
 4. DUTY: Send \$2.00 per package to Global Treasury Services for all countries.
 5. FORMS: Place a Parcel Form (X-13) in each package mailed. This form is included [on the last page](#) and may be copied. It may also be downloaded from www.nazarenemissions.org (Downloads), or ordered from NPH for *postage only*.
 6. INFORM: Write the missionary or contact person (e-mail address is available from your district LINKS coordinator.) whenever a box is mailed, stating when the box was sent and what was sent.
 7. **E-MAIL:** **Provide an e-mail address for acknowledgment of package.**
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[Kombinat Family Health Care](#)

Attn: Steven Beiler
C/O AEP, Box 62
K.P. 119
P.T.T. Tirana
ALBANIA

[Jonas Mulate](#)

Eagle Wings Academy
P O Box 2113
Gaborone
BOTSWANA

All kinds of diarrhea, malaria, penicillin, fever medicine. See note above on expiration dates.



2008-2009 GREETING CARDS (new or used)

MAILING INSTRUCTIONS

1. SIZE, WEIGHT and COST OF MAILING: Check with your local post office for updated instructions or go to www.usps.com/international.
 2. MARK PACKAGE: “Free Educational School Supplies—Not for Resale”
 3. VALUE: None (If post office insists on a value, put 50¢)
 4. DUTY: Send \$2 per package to Global Treasury Services for all countries.
 5. FORMS: Place a Parcel Form (X-13) in each package mailed. This form is included [on the last page](#) and may be copied. It may also be downloaded from www.nazarenemissions.org (Downloads), or ordered from NPH for *postage only*.
 6. INFORM: Write the missionary or contact person (e-mail address is available from your district’s LINKS coordinator) whenever a box is mailed, stating when the box was sent and what was sent.
 7. **E-Mail** **Provide an e-mail address for acknowledgment of package.**
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[Evelyn Friberg](#)

Nazarene College of Theology
PO Box 121
Siteki L300
Kingdom of Swaziland

Fronts ONLY



ALBANIA
(Mailing Instructions)

CASH LINKS—Send LINKS money directly to Global Treasury Services in Kansas City, and designate as cash LINKS for (name of missionary) in Albania.

Inquire at your nearest post office for the most recent mailing instructions, forms to be used, and cost of mailing. You may do this on line by going to www.usps.com/international.

Before sending parcels, please contact the missionaries to be sure they want to receive them.

1. PERSONAL PARCELS

MARK: “Gift—Not for Resale”

VALUE: State low value.

NOTE: List contents on custom slip.

2. USED CLOTHING

MARK: “Gift – Not for Resale”

VALUE: State low value.

NOTE: List contents on custom slip.

3. PRINTED MATTER

MARK: “Printed Matter”
“Books, Not For Resale”

VALUE: State low value.

4. MEDICAL SUPPLIES

MARK: “NOT FOR RESALE”

VALUE: State low value.

Airmail takes 7-10 days.

DUTY: Send \$2 duty money per parcel to Global Treasury Services. Make checks payable to “General Treasurer,” and mark as “Duty Fund.” The missionary will be reimbursed for duty charges from this fund.



BOTSWANA

(Mailing Instructions)

CASH LINKS—Send LINKS money directly to Global Treasury Services in Kansas City, and designate as cash LINKS for (name of missionary) in Botswana.

Inquire at your nearest post office for the most recent mailing instructions, forms to be used, and cost of mailing. You may do this on line by going to www.usps.com/international.

Before sending parcels, please contact the missionaries to be sure they want to receive them.

1. PERSONAL PARCELS

MARK: “No Commercial Value—Not For Resale”

VALUE: State low value. No Problem

NOTE: **Do not overvalue.** Value new articles at ¼ purchase price. Value 11 pound parcels at \$3-\$4. Washing new things is not necessary if labeled “Not for Resale.”

2. USED CLOTHING

MARK: “Used Clothing—No Commercial Value”

VALUE: State low value.

3. PRINTED MATTER

MARK: “Used Printed Matter”

“Used Educational Supplies—Not For Resale”

VALUE: State low value.

NOTE: Value parcels at ¼ cost.

4. Sample Medicines

MARK: “NOT FOR RESALE”

NOTE: Value parcels at ¼ cost.

NOTE: **Do not value** any one parcel more than \$15.

Airmail takes 2-3 weeks.

DUTY: Send \$2 duty money per parcel to Global Treasury Services. Make checks payable to “General Treasurer,” and mark as “Duty Fund.” The missionary will be reimbursed for duty charges from this fund.



GHANA
(Mailing Instructions)

CASH LINKS—Send LINKS money directly to Global Treasury Services) in Kansas City, and designate as cash LINKS for (name of missionary) in Ghana.

Inquire at your nearest post office for the most recent mailing instructions, forms to be used, and cost of mailing. You may do this on line by going to www.usps.com/international

Before sending parcels, please contact the missionaries to be sure they want to receive them.

1. PERSONAL PARCELS

MARK: “Personal Gift for Missionary—Not for Resale”

VALUE: State honest value.

NOTE: Ghana imports food from many different nations, including the USA. Mailing food items is **not** helpful since almost every American item is available, although expensive.

2. USED CLOTHING

MARK: “Used Clothing —Not For Resale” No monetary value.

3. PRINTED MATTER

MARK: “Religious Literature—Not For Resale”

VALUE: State honest value.

NOTE: Children’s Bible story quarterly and missionary reading books are appreciated.
Do not send used greeting or other Sunday School lesson material.

DUTY: Send \$2 duty money per parcel to Global Treasury Services. Make checks payable to “General Treasurer,” and mark as “Duty Fund.” The missionary will be reimbursed for duty charges from this fund.



KLEINFELD – SE Asia – (Mail to THAILAND)

CASH LINKS — This is the most useful way to help the Kleinfeld's. Each month presents a unique and new need on the SE Asia Field as they travel to many areas. LINKS money goes beyond the basic allowance to help the Kleinfeld's go where they need to go and do a variety of ministries among the people in SE Asia. Send LINKS money directly to Global Treasury Services in Kansas City, and designate as cash LINKS for (Rolf or Debbie Kleinfeld) in SE Asia.

Mailing Instructions

Inquire at your nearest post office for the most recent mailing instructions, forms to be used, and cost of mailing. You may do this on line by going to www.usps.com/international.

Before sending parcels, please contact the missionaries to be sure they want to receive them. Email the Kleinfeld's at rdkleinfeld@earthlink.net.

1. PERSONAL PARCELS

MARK: "Gift—Not For Sale"

VALUE: State low value.

NOTE: Place each item in a separate small bag and then in a large garbage bag. Customs officials are less likely to attach a duty charge when they do not see all items.

3. PRINTED MATTER

MARK: "Printed Matter"

VALUE: State low value.

NOTE: Current & past Missions reading books - both Adult and Children's are requested. There is a need for good theological study books for the libraries here. We do have some but most of our people do not read English, these would only be for reference, translation and our use. Therefore, it is best to contact the missionary before sending since this is a costly endeavor. It is not advised to send multiples.

There is also a need to replace books that have been lost in transit from the missionaries library. A list of replacement needs could be given if requested.

Airmail takes 1 week. (I don't really know how long this takes with all the recent changes.)

DUTY: Send \$2 duty money per parcel to Global Treasury Services. Make checks payable to "General Treasurer," and mark as "Duty Fund." The missionary will be reimbursed for duty charges from this fund.



NAMIBIA
(Mailing Instructions)

CASH LINKS—Send LINKS money directly to Global Treasury Services in Kansas City, and designate as cash LINKS for (name of missionary) in Namibia.

Inquire at your nearest post office for the most recent mailing instructions, forms to be used, and cost of mailing. You may do this on line by going to www.usps.com/international.

Before sending parcels, please contact the missionaries to be sure they want to receive them.

1. PERSONAL PARCELS

MARK: “Gift—Not For Resale”

VALUE: State low value; value new articles at ¼ purchase price and parcels of 11 lbs. under \$4.

2. USED CLOTHING

Do not send unless specifically requested by the missionary.

3. PRINTED MATTER

MARK: “Educational Supplies/Religious Material—Not For Resale”

VALUE: State low value.

NOTE: The total value of any one parcel must not exceed \$11, or the parcel is subject to confiscation. List items that are included in the parcel. Wrap food items in plastic bags and do not send in same parcel as perfumed items. Please note the deletion of “South West” from the Africa address.

Airmail takes 8-10 weeks.

DUTY: Send \$2 duty money per parcel to Global Treasury Services. Make checks payable to “General Treasurer,” and mark as “Duty Fund.” The missionary will be reimbursed for duty charges from this fund.



PHILIPPINES

(Mailing Instructions)

CASH LINKS—Send LINKS money directly to Global Treasury Services in Kansas City, and designate as cash LINKS for (name of missionary) in Philippines.

Inquire at your nearest post office for the most recent mailing instructions, forms to be used, and cost of mailing. You may do this on line by going to www.usps.com/international.

Before sending parcels, please contact the missionaries to be sure they want to receive them.

1. PERSONAL PARCELS

MARK: “Personal Gift for Missionary—Not for Sale”

VALUE: State honest value.

NOTE: Individually wrap each food item in a plastic bag, with a newspaper between for protection. Please pack food items in separate parcels from soaps, lotions, or perfumed articles so that the “flavors” don’t mix.

2. USED CLOTHING

MARK: “Personal Gift for Missionary—No Value—Not for Sale”

VALUE: State honest value.

NOTE: Single boxes of used clothing can be sent but large shipments are not permitted.

3. PRINTED MATTER

MARK: “Free Gift for Missionary—Not for Resale” (if individual books are sent)
“Religious Educational Materials” (if groups of books are sent)

VALUE: State honest value.

IMPORTANT NOTE: Packages under 10 pounds are best. Use only sturdy cardboard containers. Double wrap the content of the box in plastic bags and tape securely to prevent loss of items in case the cardboard container breaks. Reinforce outside of package with strong packing tape. Most packages come damaged. Airmail takes 1-3 weeks.

DUTY: Send \$2 duty money per parcel to Global Treasury Services. Make checks payable to “General Treasurer,” and mark as “Duty Fund.” The missionary will be reimbursed for duty charges from this fund.



DEMOCRATIC REPUBLIC OF SAO TOME AND PRINCIPE (Mailing Instructions)

CASH LINKS—Send LINKS money directly to Global Treasury Services in Kansas City, and designate as cash LINKS for (name of missionary) in Democratic Republic of Sao Tome and Principe.

Inquire at your nearest post office for the most recent mailing instructions, forms to be used, and cost of mailing. You may do this on line by going to www.usps.com/international.

Before sending parcels, please contact the missionaries to be sure they want to receive them.

1. PERSONAL PARCELS

MARK: “Food Items—Gift”

VALUE: State low value.

2. USED CLOTHING

MARK: “Used Clothing —Not For Resale”

VALUE: State value at 50 cents/kilogram or 25 cents/pound.

3. PRINTED MATTER

MARK: “Gift”

VALUE: State low value.

NOTE: Maximum weight of packages is 20 pounds, and maximum size is 12x12x12 inches. Keep all parcels small, and do not send more than 3 at a time. It is good to send the parcel and letters via Portugal.

Send all parcels to the following address:

(Name of missionary)

CP 474

Sao Tome

Democratic Republic of Sao Tome and Principe

Via Portugal or West Africa Island

Airmail takes 6-8 weeks and letters take 1 month.

DUTY: Send \$2 duty money per parcel to Global Treasury Services. Make checks payable to “General Treasurer,” and mark as “Duty Fund.” The missionary will be reimbursed for duty charges from this fund.



SWAZILAND (Mailing Instructions)

CASH LINKS—Send LINKS money directly to Global Treasury Services in Kansas City, and designate as cash LINKS for (name of missionary) in Swaziland.

Inquire at your nearest post office for the most recent mailing instructions, forms to be used, and cost of mailing. You may do this on line by going to www.usps.com/international.

Before sending parcels, please contact the missionaries to be sure they want to receive them.

1. PERSONAL PARCELS

MARK: “Personal Gift—Not For Resale”
“Unsolicited Gift—Not For Resale”

VALUE: State value of new articles at one fourth (1/4) the purchase price or less, never more than \$10.00.

NOTE: Parcels of 11 lbs. should not be valued more than \$2-\$4.

Do not send jewelry of any kind.

(1) Use very general categories in listing your inventory. NEVER list food items individually (such as chocolate chips, etc.); value food items at 1/4 actual price. Put a very low value for customs purposes; otherwise, missionaries have to pay high rates—i.e., if you say \$60, they convert that into South African Rands and charge the missionary.

(2) Send a letter on your church letterhead to the missionary stating the contents in the parcel are “free donations.” There is no need to use the green parcel form as the above letter on letterhead is considered an official document.* (See sample below).

2. PRINTED MATTER

MARK: “Used Educational Books—Not For Resale”

VALUE: State “No Commercial Value” rather than stating a money value.

NOTE: Do not send any printed matter unless specifically requested.

3. HOSPITAL PARCELS

NOTE: Before sending any parcels to the hospital, contact Mrs. Val Young, at <naz@realnet.co.sz> or Box 1460, Manzini, SWAZILAND.

Address parcels in care of the hospital if the contents are for the hospital. **Do not send articles intended for missionaries to the hospital. Do not use a missionary’s name** when sending items to the hospital. Send parcels containing items for both the missionaries and the hospital directly to the missionary with a note of the items to be given to the hospital.



NOTE: Before sending any parcels, please contact the missionary directory for instructions. Be sure to do the following. (1) Send a letter on your church letterhead to the missionary stating the contents in the parcel are “free donations.” There is no need to use the green parcel form as the above letter on letterhead is considered an official document.* (See sample below). (2) Use very general categories in listing your inventory.

Airmail takes 2-5 weeks.

DUTY: Send \$2 duty money per parcel to Global Treasury Services. Make checks payable to “General Treasurer,” and mark as “Duty Fund.” The missionary will be reimbursed for duty charges from this fund.

***Sample letter on church stationary to send with parcels going to Swaziland.**

Dear (Missionary or Institution):

On (date) our church sent you a parcel(s) of things which we are donating to you and your work in Swaziland. All of the items are for your assistance and the assistance of the Swazi people or refugees in Swaziland. Nothing is for resale or for commercial use.

Included in the parcel(s) are (include the appropriate items); for example, dehydrated foods, stationary items, health and beauty items, used clothing, used empty pill bottles, and linens.

We are happy for the opportunity to help you and the Swazi people, and we trust that these goods will soon be freely distributed to those in need.

Sincerely yours,

Your Name

Name of the Church



UKRAINE (Mailing Instructions)

CASH LINKS—Send LINKS money directly to Global Treasury Services in Kansas City, and designate as cash LINKS for (name of missionary) in Ukraine.

Inquire at your nearest post office for the most recent mailing instructions, forms to be used, and cost of mailing. **Before sending packages, please contact the missionaries to be sure they want to receive them.**

1. PERSONAL PACKAGES

A company, **MEEST-AMERICA** (www.meest.net and www.meest.us) with regional offices throughout the US and Canada will send packages to Ukraine. To send packages through them use the following steps:

- a. call the appropriate regional office (prices differ slightly depending from where the parcel is shipped)
- b. UPS mailing labels can be downloaded
- c. take the package(s) and label(s) to the UPS office
 - i. (no money necessary at this step)
- d. MEEST will bill the person mailing the package \$15 per box and from 99 cents to \$1.19 per pound (usually cheaper than the Post Office.)
- e. Customs Form will need to be completed with the following:

Name of missionary
UL. STUDENTSKA #3
KIEV 04050
UKRAINE
Phone: (044) 489-4527 (Wrights)
(044) 483-6834 (Skinners)

- f. Notify the missionary that a parcel is coming along with the contents.

2. USED CLOTHING:

MARK: “Used Clothing—Not For Resale”

An official letter must be sent to the missionaries prior to shipping stating:

- a. number of packages shipped
- b. list of contents of each package
- c. that it is **Humanitarian Aide – Not For Resale**

Used Clothing—OK to send through regular mail.



3. PRINTED MATERIAL:

MARK: "Books—Not For Resale"

VALUE: State honest value.

NOTE: Books and printed matter may go through regular mail. Please send books that are in Russian print. The USA and Canada have tremendous resources for Russian books, especially Bible helps (encyclopedias, dictionaries, and concordances). If you want to **purchase** books for the missionaries in Ukraine, check with the company that specializes in Russian literature at the following address and have them **send** the books to the missionary.

Halley's Bible Handbook
World Christian Ministries
Suite 213, 7240
Woodbine Ave.
Markham, Ontario
CANADA L3R 1A4

Letters take about 2-3 weeks airmail and airmail packages take about 1-2 months.

DUTY: Send \$2 duty money per package to Global Treasury Services. Make checks payable to "General Treasurer," and mark as "Duty Fund." The missionary will be reimbursed for duty charges from this fund.



Nazarene Missions
INTERNATIONAL

PARCEL FORM

INSTRUCTIONS: Make copies of this form and enclose with each package you send. Use this form when sending any package overseas. Notify the person or institution that a package has been mailed. Check with your local post office for mailing instructions and cost.

More copies of this form (X-13) are available.

- Order from Nazarene Publishing House (toll free—1-800-877-0700). While the X-13 form is free, NPH will charge for shipping and handling.
- Download free from the NMI Web site <www.nazarenemissions.org>. Click on “Downloads.”

DUTY: Send \$2.00 per package to Global Treasury Services (6401 The Paseo, Kansas City, MO 64131). Make checks payable to “General Treasurer, Church of the Nazarene.”

NAME OF LOCAL CHURCH _____

SENDER'S NAME _____

ADDRESS _____

E-MAIL _____

LIST CONTENTS:

Please, do not send *anything* that has not been specifically requested.